CCLA PCs:

An all-student email should be going out today announcing that we are open for business! Some reminders:

1) Please add a row to the [2022-2023 CCLA PC Competencies](https://docs.google.com/document/d/1EDgsdabgOs0b0w25ycHcZcH8snuPNREt3yZgwQAJuEQ/edit?usp=sharing) document, listing some computing skills you feel confident aiding others with. The idea is that if someone comes in with a question I cannot answer, I might find someone who knows something about it in this document.

2) Don't forget to schedule your hours in the [Fall 2022 CCLA PC Scheduling](https://docs.google.com/spreadsheets/d/1swtwyySpkn50PfWv1tKatkjcSPjez24BJfkmmH_fc7k/edit?usp=sharing) spreadsheet. Prioritize the hours shaded in yellow.

3) Track any and all interactions as a PC using the [student tracking](https://docs.google.com/spreadsheets/d/1u1HtZ0p_SQ9j990FKtdnSuvdt_4wMcYvgCCrx6vAW_w/edit?usp=sharing) and [faculty / staff tracking](https://docs.google.com/spreadsheets/d/1swtwyySpkn50PfWv1tKatkjcSPjez24BJfkmmH_fc7k/edit?usp=sharing) spreadsheets. We need accurate numbers for reporting.

4) If you haven't been by to see me re. our fall kick-off information, please do so ASAP. Let me know if my office hours (8 - 11 a.m. daily) don't work for you and we can try to schedule another time. Also, be sure to join the [CCLA 2022-23 Slack workspace](https://join.slack.com/t/ccla2022-23/shared_invite/zt-1epwlcqc6-uL_W95mUhnUdHglcggVItQ) if you haven't already done so. You'll find links to the documents mentioned here, and our handbook, in the workspace.

Thank you, and happy consulting!